

Ruth Hughes Memorial District Library

Regular Meeting of September 7, 2023

Imlay City, MI – 6:30 PM

Minutes

1. Call to Order

The meeting was called to order at 6:30 pm.

2. Roll Call

Present: Mary Lou Bissett, Carol Kocik, Cynthia Stroebel, Karen Hibbler, Angie McCoy, Deb Miller, Connie Brett. Absent: None. Also present: Library Director Tracy Aldrich.

3. Additions/Deletions/Approval of Agenda

Ms. Stroebel moved to approve the agenda, seconded by Ms. McCoy. Motion carried unanimously.

4. Additions/Deletions/Approval of Minutes of August 3, 2023 Regular Meeting

Ms. McCoy moved to approve the minutes of the August 3 regular meeting, seconded by Ms. Miller. Motion carried unanimously.

5. Approval of Bills/Financial Status

The board reviewed the bills and financial reports. Ms. Stroebel moved to approve the bills in the amount of \$19,479.61, debit card purchases in the amount of \$3,442.27 and payroll in the amount of \$22,299.11, seconded by Ms. Miller. Motion carried unanimously.

6. Public Comment

One person spoke during public comment.

7. Library Director's Report

The board received the monthly director's report.

8. Committee Reports

A: Budget: None

B: Personnel: Members met and discussed evaluations and library staffing.

C: Policy: None

9. Old Business

None

10. New Business

A: 2024 Calendar of Closings

The board reviewed the proposed 2024 calendar of closings. Ms. Stroebel moved to approve the 2024 closed dates as presented, seconded by Ms. Kocik. Motion carried unanimously.

B: 2024 Calendar of Meetings

The board reviewed the proposed 2024 calendar of meetings. Ms. Hibbler moved to approve the 2024 calendar of meetings, noting they will move to the second Thursday of each month, effective January 2024, seconded by Ms. Miller. Motion carried unanimously.

C: Committee Assignments

Roster of appointments are as follows:

Budget – Ms. Hibbler, Ms. Kocik, Ms. McCoy

Personnel – Ms. Stroebel, Ms. Miller, Ms. Bissett

Policy – Ms. Brett, Ms. Miller, Ms. Stroebel

11. Communications

Communications included the Fall 2023 Newsletter.

12. Adjournment

Ms. Stroebel moved to adjourn, seconded by Ms. Hibbler. Motion carried unanimously. The meeting adjourned at 7:22 pm.

Carol Kocik (signed electronically)

Carol Kocik, Trustee

09-10-23