

Ruth Hughes Memorial District Library
Regular Meeting of September 2, 2021
Imlay City, MI – 6:30 PM

DRAFT

Minutes

1. Call to Order

The meeting was called to order at 6:35 pm.

2. Roll Call

Present: Karen Hibbler, Carol Kocik, Mary Lou Bissett, Deb Miller. Absent: Conni Brett, Angie McCoy, Cynthia Stroebel. Also present: Library Director Tracy Aldrich.

3. Additions/Deletions/Approval of Agenda

Ms. Hibbler moved to approve the agenda, seconded by Ms. Bissett. Motion carried unanimously.

4. Additions/Deletions/Approval of Minutes of August 5, 2021 Regular Meeting

Ms. Bissett moved to approve the minutes of the Aug 5 regular meeting, seconded by Ms. Hibbler. Motion carried unanimously.

5. Approval of Bills/Financial Status

The board reviewed the bills and financial reports. Ms. Kocik moved to approve the bills in the amount of \$10,683.37, debit card purchases in the amount of \$779.27 and payroll in the amount of \$21,528.64, seconded by Ms. Hibbler. Motion carried unanimously.

6. Public Comment

There was no public comment.

7. Library Director's Report

The board received the director's report.

8. Committee Reports

There were no committee reports.

9. Old Business

A: Novel Coronavirus COVID-19 and the Library

Ms. Aldrich reported that the COVID-19 Plan and staff training documents were updated with the latest guidance from the CDC, and in compliance with MIOSHA, regarding new procedures for exposed vaccinated employees. Also updated were the list of symptoms to align with the latest CDC version. The staff had a chance to review the procedures to follow if they are sick or exposed, and were given the latest guidelines.

The board also had a general preliminary discussion about potential issues concerning unvaccinated staff members. No conclusions were reached at this time.

10. New Business

A: National Library Card Sign-Up Month

Since 1987, Library Card Sign-up Month has been held each September to mark the beginning of the school year. During the month, the American Library Association and libraries unite in a national effort to ensure every child signs-up for their own library card. Ms. Aldrich suggested the library not charge for replacement cards this month, and further suggested the library stop charging such a fee altogether. Ms. Miller moved to stop charging for replacement library cards, seconded by Ms. Bissett. Motion carried unanimously.

11. Communications

Communications included the Fall library newsletter, newspaper articles about the library offering patrons a commemorative library card in honor of Imlay City's 150th birthday, a colorful library advertisement and a photo of the Imlay City library sign along with mention of the chance to enjoy the Train Story Time with Miss Lorry during the sesquicentennial Festival.

12. Adjournment

Ms. Kocik moved to adjourn, seconded by Ms. Hibbler. Motion carried unanimously. The meeting adjourned at 7:06 pm.

Carol Kocik (signed electronically)

Carol Kocik, Trustee

9-3-21