

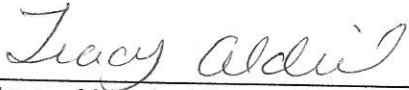
**Ruth Hughes Memorial District Library**  
Regular Meeting of October 4, 2018  
Imlay City, MI – 6:30 PM

**Minutes**

1.     **Call to Order**  
The meeting was called to order at 6:30 pm.
  
2.     **Roll Call**  
Present: Mary Lou Bissett, Conni Brett, Karen Hibbler, Carol Kocik. Present by Conference Call, then Late Arrival: Deb Miller. Absent: Cynthia Stroebel.  
Also Present: Library Director Tracy Aldrich.
  
3.     **Additions/Deletions/Approval of Agenda**  
Ms. Bissett moved to approve the agenda as presented, seconded by Ms. Kocik. Motion carried unanimously.
  
4.     **Additions/Deletions/Approval of Minutes of September 2018 Budget Hearing**  
Ms. Hibbler moved to approve the minutes of the September 2018 Budget Hearing as presented, seconded by Ms. Bissett. Motion carried unanimously.  
  
**Additions/Deletions/Approval of Minutes of September 2018 Regular Meeting**  
Ms. Kocik moved to approve the minutes of the September 2018 Regular Meeting as presented, seconded by Ms. Hibbler. Motion carried unanimously.
  
5.     **Approval of Bills/Financial Status**  
Ms. Hibbler moved to approve payment of the bills in the amount of \$11,789.64 and payroll in the amount of \$20,296.24, seconded by Ms. Kocik. Motion carried unanimously.
  
6.     **Public Comment**  
There was no public comment.
  
7.     **Library Director's Report**  
Ms. Aldrich presented the monthly director's report.
  
8.     **Committee Reports**  
There were no committee reports.
  
9.     **Old Business**  
There was no old business.
  
10.    **New Business**  
**A: Property Disposition**  
Ms. Aldrich said the large whiteboard in the office was no longer being used and there was not a space for it elsewhere in the building. She suggested offering it for sale. There was discussion of a suggested price, and \$50 was settled upon. Ms. Kocik moved to approve offering for sale at \$50 the large whiteboard no longer being used in the office, seconded by Ms. Bissett. Motion carried unanimously.  
  
**B: Staffing Levels & Payroll Budgets**  
Ms. Aldrich presented some possible budget figures and staffing schedules to accommodate having two staff at the Attica branch instead of one. There was

discussion, and it was decided board members would review the proposals and revisit the topic at the November meeting.

11. **Communications**  
Communications included newspaper articles about library events; and reports about a recent American Library Association study of community perceptions of libraries.
12. **Adjournment**  
Ms. Bissett moved to adjourn, seconded by Ms. Miller. Motion carried unanimously. The meeting adjourned at 7:11 pm.



Tracy Aldrich, Library Director

11-1-18