

Ruth Hughes Memorial District Library

Regular Meeting of May 6, 2021

Imlay City, MI – 6:30 PM

Minutes

1. Call to Order

The meeting was called to order at 6:35 pm.

2. Roll Call

Present: Karen Hibbler, Mary Lou Bissett, Carol Kocik, Conni Brett. Absent: Angie McCoy, Cynthia Stroebel. Present by teleconference: Deb Miller from Attica Township, calling in as permitted by the OMA. Also present by teleconference: Library Director Tracy Aldrich.

3. Additions/Deletions/Approval of Agenda

Ms. Kocik moved to approve the agenda as presented, seconded by Ms. Hibbler. Motion carried unanimously.

4. Additions/Deletions/Approval of Minutes of April 1, 2021 Regular Meeting

Ms. Hibbler moved to approve the minutes of the April 1 regular meeting, seconded by Ms. Bissett. Motion carried unanimously.

5. Approval of Bills/Financial Status

The board reviewed the bills and financial reports. Ms. Kocik moved to approve the bills in the amount of \$12,747.20, debit card purchases in the amount of \$207.61 and payroll in the amount of \$19,101.47, seconded by Ms. Miller. Motion carried unanimously.

6. Public Comment

There was no public comment.

7. Library Director's Report

The board received the director's report.

8. Committee Reports

There were no committee reports.

9. Old Business

A: Novel Coronavirus COVID-19 and the Library

Ms. Aldrich reported good news that the library will return to full hours on June 1st. The lab will also reopen and will follow the distancing guidelines. There is ongoing confusion between the CDC and MIOSHA guidelines regarding residential vs. outdoor when it comes to mask usage. The library will continue to follow the MIOSHA guidelines. Regarding the latest guidelines on mask usage for 2-year-olds; there is a supply of small child-size masks on hand and the library staff will treat this on a case by case situation.

B: New Strategic Plan

Updated plan included in meeting packet. After discussion on what was updated the plan was tabled until next meeting, giving the Board time to review.

10. New Business

A: Orkin Canine Bed Bug Inspection Plan Quotes

Two quotes were presented for review. First would include both branches of the library at a fee of \$800.00 per quarter. The second would be for Imlay City branch only at \$600.00 per quarter. Tabled until next meeting.

B: Going Fine Free

Wave of the future. Studies show that eliminating fines has raised circulation numbers, brought lapsed users back to the library and boosted good will. This would be for overdue books only and not lost or damaged materials. Ms. Aldrich will prepare more detail and facts along with the effect on the budget and bring to the next meeting.

11. Communications

There were no communications.

12. Adjournment

Ms. Bissett moved to adjourn, seconded by Ms. Hibbler. Motion carried unanimously. The meeting adjourned at 7:12 pm.

Carol Kocik (signed electronically)

Carol Kocik, Trustee

6-3-21