

Ruth Hughes Memorial District Library

Regular Meeting of July 1, 2021

Imlay City, MI – 6:30 PM

Minutes

1. Call to Order

The meeting was called to order at 6:40 pm.

2. Roll Call

Present: Carol Kocik, Deb Miller, Conni Brett, Cynthia Stroebel, Mary Lou Bissett, Angie McCoy. Absent: Karen Hibbler. Also present by teleconference: Library Director Tracy Aldrich.

3. Additions/Deletions/Approval of Agenda

Ms. Kocik moved to approve the agenda, seconded by Ms. Miller. Motion carried unanimously.

4. Additions/Deletions/Approval of Minutes of June 3, 2021 Regular Meeting

Ms. Miller moved to approve the minutes of the June 3 regular meeting, seconded by Ms. Brett. Motion carried unanimously.

5. Approval of Bills/Financial Status

The board reviewed the bills and financial reports. Ms. Stroebel moved to approve the bills in the amount of \$28,658.92, debit card purchases in the amount of \$663.83 and payroll in the amount of \$22,209.36, seconded by Ms. Miller. Motion carried unanimously.

6. Public Comment

There was no public comment.

7. Library Director's Report

The board received the director's report.

8. Committee Reports

There were no committee reports.

9. Old Business

A: Novel Coronavirus COVID-19 and the Library

Ms. Aldrich reported that we are in a good spot with opening back up. Michigan has lifted all restrictions while MIOSHA has lifted all with the exception of healthcare settings. We are waiting for guidance on what to do and will be watching the vaccination numbers for now.

10. New Business

A: Fence

It was discovered that the Imlay City library owns the picket fence that is located on the north side of the parking lot. A couple of sections have come loose. Volunteers from Gateway Church have offered to fix it. Once that part is completed, it will be stained.

B: Arbor Vitae

The board received two proposals regarding the Arbor Vitae on the north side of the Imlay City library that need attention. There is new growth trying to come through on the dying areas. They agreed to have Owen Tree Service, Inc. perform a deep root fertilizer treatment on the affected areas at a cost of \$300.00.

C: Drinking Fountain

The board received an overview regarding the recommendation to switch the Imlay City library drinking fountain to a bottle filling station for improved hygiene and safety. Ms. Aldrich will do further research on available models and bring that back to the board.

D: Sesquicentennial Parade

Library staff will be participating in the Imlay City Sesquicentennial Celebration Parade on August 14, 2021. Participants will be marching with a giant book while passing out candy and library card themed bookmarks.

11. Communications

Communications included a newspaper article recognizing Cynthia Stroebel as Imlay City 'Citizen of the Year' and the Summer 2021 newsletter.

12. Adjournment

Ms. Stroebel moved to adjourn, seconded by Ms. Kocik. Motion carried unanimously. The meeting adjourned at 7:24 pm.

Carol Kocik (signed electronically)

Carol Kocik, Trustee

8-5-21