

**Ruth Hughes Memorial District Library**  
Regular Meeting of January 5, 2023  
Imlay City, MI – 6:30 PM

**Minutes**

**1. Call to Order**

The meeting was called to order at 6:34 PM.

**2. Roll Call**

Present: Conni Brett, Cynthia Stroebel, Mary Lou Bissett, Angie McCoy, Deb Miller, Karen Hibbler. Absent: Carol Kocik. Also Present: Library Director Tracy Aldrich.

Ms. McCoy and Ms. Hibbler took the oath of office and were sworn in for their new terms.

**3. Additions/Deletions/Approval of Agenda**

Ms. Stroebel asked to add Item 10C, Silent Auction, to the agenda. Ms. Stroebel moved to approve the agenda as amended, seconded by Ms. Miller. Motion carried unanimously.

**4. Additions/Deletions/Approval of Minutes of December 1, 2022 Regular Meeting**

Ms. Stroebel moved to approve the minutes of the December 1, 2022 regular meeting as presented, seconded by Ms. McCoy. Motion carried unanimously.

**5. Approval of Bills/Financial Status**

Ms. Stroebel moved to approve payment of the bills in the amount of \$31,676.98, the debit card in the amount of \$601.37, and payroll in the amount of \$24,110.15, seconded by Ms. Hibbler. Motion carried unanimously.

**6. Public Comment**

There was no public comment.

**7. Library Director's Report**

The board received the monthly director's report.

**8. Committee Reports**

There were no committee reports.

**9. Old Business**

**A: Novel Coronavirus COVID-19 and the Library**

Ms. Aldrich gave an update on a recent Covid case on the library staff, along with the latest news on area trends and the broader pandemic.

**10. New Business**

**A: Trustee Reappointments**

Ms. McCoy was reappointed to the library board by Imlay City, and Ms. Hibbler by Imlay Township, for four-year terms expiring December 31, 2026.

**B: Payment in Lieu of Health Insurance**

Ms. Stroebel moved to approve the annual payment of \$500 in lieu of health insurance to Lisa Cox, seconded by Ms. Miller. A roll call vote was taken: 6 yeas, 0 nays, 1 absent, motion carried unanimously.

Yeas: 6 Brett, Bissett, McCoy, Miller, Stroebel, Hibbler  
Nays: 0  
Absent: 1 Kocik

**C: Silent Auction**

Ms. Stroebel noted that she would again be managing the annual Silent Auction fundraiser, to be held on February 1 – 8, and asked for donations and assistance.

**11. Communications**

Communications included a 2023 trustee roster and schedule of meetings, and the winter newsletter.

**12. Adjournment**

Ms. Stroebel moved to adjourn, seconded by Ms. Miller. Motion carried unanimously. The meeting adjourned at 7:11 PM.

Submitted by Library Director Tracy Aldrich

1-10-23

Tracy Aldrich (signed electronically)