

**Ruth Hughes Memorial District Library**  
Regular Meeting of January 2, 2020  
Imlay City, MI – 6:30 PM

**Minutes**

DRAFT

1. **Call to Order**  
The meeting was called to order at 6:34 pm.
2. **Roll Call**  
Present: Conni Brett, Carol Kocik, Deb Miller. Present by Teleconference: Angie McCoy, Cynthia Stroebel. Absent: Mary Lou Bissett, Karen Hibbler. Also Present: Library Director Tracy Aldrich.
3. **Additions/Deletions/Approval of Agenda**  
Ms. Kocik moved to approve the agenda as presented, seconded by Ms. Miller. Motion carried unanimously.
4. **Additions/Deletions/Approval of Minutes of December 2019 Regular Meeting**  
Ms. Miller moved to approve the minutes of the December 2019 regular meeting as presented, seconded by Ms. Kocik. Motion carried unanimously.
5. **Approval of Bills/Financial Status**  
Ms. Kocik moved to approve payment of the bills in the amount of \$9,704.44, debit card purchases in the amount of \$137.73, and payroll in the amount of \$22,043.88, seconded by Ms. Miller. Motion carried unanimously.
6. **Public Comment**  
There was no public comment.
7. **Library Director's Report**  
Ms. Aldrich presented the monthly director's report.
8. **Committee Reports**  
There were no committee reports.
9. **Old Business**  
There was no old business.
10. **New Business**
  - A: **Trustee Reappointments**  
Ms. Aldrich reported that Ms. Kocik, Ms. Brett, and Ms. Stroebel had all been reappointed for the new four year trustee term, by Attica Township, Imlay Township, and Imlay City, respectively. Ms. Aldrich thanked the trustees for their continued service to the library.
  - B: **Board Officer Elections**  
Ms. Kocik moved to nominate Ms. Brett for President, Ms. Miller for Vice President, Ms. Hibbler for Treasurer, and Ms. Bissett for Secretary, seconded by Ms. Miller. A vote was taken for the slate, and the results were five yeas, zero nays, and two absent. All the candidates were elected to their nominated positions.

**C: FY 2020 Budget Revision**

Ms. Aldrich explained that the Biblioboard service needed to be moved from Capital Outlay to the Materials line for the 2020 budget, as it was last month for the 2019 budget, per the library's accountant, and presented a budget revision to do so. Ms. Miller moved to approve the FY 2020 budget revision as presented, seconded by Ms. Kocik. A roll call vote was taken: 5 yeas, 0 nays, 2 absent, motion carried.

<b>Yeas</b>	<b>5</b>	Miller, Kocik, Stroebel, McCoy, Brett
<b>Nays</b>	<b>0</b>	
<b>Absent</b>	<b>2</b>	Hibbler, Bissett

**11. Communications**

Communications included a newspaper article about the library's successful community coat drive.

**12. Adjournment**

Ms. Kocik moved to adjourn, seconded by Ms. Miller. Motion carried unanimously. The meeting adjourned at 6:46 pm.



---

Tracy Aldrich, Library Director

1-8-20