

**Ruth Hughes Memorial District Library**  
Regular Meeting of December 5, 2019  
Imlay City, MI – 6:30 PM

**Minutes**

1. **Call to Order**  
The meeting was called to order at 6:34 pm.
2. **Roll Call**  
Present: Mary Lou Bissett, Conni Brett, Carol Kocik, Karen Hibbler, Deb Miller, Cynthia Stroebel. Absent: Angie McCoy. Also Present: Library Director Tracy Aldrich.
3. **Additions/Deletions/Approval of Agenda**  
Ms. Hibbler moved to approve the agenda as presented, seconded by Ms. Bissett. Motion carried unanimously.
4. **Additions/Deletions/Approval of Minutes of November 2019 Regular Meeting**  
Ms. Kocik moved to approve the minutes of the November 2019 regular meeting, seconded by Ms. Stroebel. Motion carried unanimously.
5. **Approval of Bills/Financial Status**  
Ms. Stroebel moved to approve payment of the bills in the amount of \$8,353.63 and payroll in the amount of \$22,085.41, seconded by Ms. Miller. Motion carried unanimously.
6. **Public Comment** There was no public comment.
7. **Library Director's Report**  
Ms. Aldrich presented the monthly director's report.
8. **Committee Reports** There were no committee reports.
9. **Old Business** There was no old business.
10. **New Business**  
**A: FY 2019 Year-End Budget Revisions**  
The board reviewed proposed year-end budget revisions prepared by Ms. Aldrich. Ms. Hibbler moved to approve the 2019 year-end budget revisions as presented, seconded by Ms. Bissett. A roll call vote was taken: 6 yeas, 0 nays, 1 absent, motion carried.  

Yeas	6	Hibbler, Miller, Stroebel, Kocik, Bissett, Brett
Nays	0	
Absent	1	McCoy
11. **Communications** Winter newsletter.
12. **Adjournment**  
Ms. Stroebel moved to adjourn, seconded by Ms. Kocik. Motion carried unanimously. The meeting adjourned at 6:51 pm.

Tracy Aldrich

1-2-20

Tracy Aldrich, Library Director