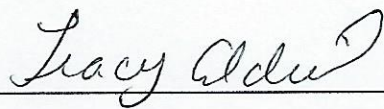


**Ruth Hughes Memorial District Library**  
Regular Meeting of December 7, 2017  
Imlay City, MI – 6:30 PM

**Minutes**

1. **Call to Order** The meeting was called to order at 6:31 pm.
2. **Roll Call** Present: Mary Lou Bissett, Conni Brett, Don Davenport, Karen Hibbler, Carol Kocik, Deb Miller, Cynthia Stroebel.  
Absent: None. Also Present: Library Director Tracy Aldrich.
3. **Additions/Deletions/Approval of Agenda** Ms. Bisset moved to approve the agenda as presented, seconded by Ms. Kocik. Motion carried unanimously.
4. **Additions/Deletions/Approval of Minutes of November 2017 Regular Meeting**  
Ms. Miller moved to approve the minutes of the November 2017 regular meeting as presented, seconded by Ms. Kocik. Motion carried unanimously.
5. **Approval of Bills/Financial Status** Ms. Stroebel moved to approve payment of the bills in the amount of \$20,503.95 and payroll in the amount of \$15,567.95, seconded by Ms. Miller. Motion carried unanimously.
6. **Public Comment** There was no public comment.
7. **Library Director's Report** Ms. Aldrich presented the monthly director's report.
8. **Committee Reports:** There were no committee reports.
9. **Old Business:** There was no old business.
10. **New Business:**
  - A. **FY 2017 Year End Budget Revisions** The board and library director went through the 2017 profit-and-loss budget report line by line. There were significant losses due to this year's dramatic reduction in penal fines, which affected libraries statewide. These losses were offset by increased fundraising and reduced expenditures, however, and so no further budget revisions were deemed necessary.
11. **Communications** Communications included the library's winter newsletter. Two board members reported they had not received the newsletter in their Tri-City Times, and Ms. Aldrich said she would inquire with the newspaper office.
12. **Adjournment** Ms. Stroebel moved to adjourn, seconded by Ms. Brett. Motion carried unanimously. The meeting adjourned at 6:55 pm.



Tracy Aldrich, Library Director