

Ruth Hughes Memorial District Library

Regular Meeting of August 4, 2022

Imlay City, MI – 6:30 PM

Minutes

1. Call to Order

The meeting was called to order at 6:34 pm.

2. Roll Call

Present: Karen Hibbler, Carol Kocik, Mary Lou Bissett, Conni Brett, Angie McCoy. Absent: Deb Miller, Cynthia Stroebel

Also present: Library Director Tracy Aldrich, guests Russ Govette and Nathan Haag.

3. Additions/Deletions/Approval of Agenda

Ms. Hibbler moved to approve the agenda, seconded by Ms. Kocik. Motion carried unanimously.

4. Additions/Deletions/Approval of Minutes of July 7, 2022 Regular Meeting

Ms. Brett moved to approve the minutes of the July 7 regular meeting, seconded by Ms. Kocik. Motion carried unanimously.

5. Approval of Bills/Financial Status

The board reviewed the bills and financial reports. Ms. Hibbler moved to approve the bills in the amount of \$28,623.85, debit card purchases in the amount of \$808.50 and payroll in the amount of \$23,225.68, seconded by Ms. Bissett. Motion carried unanimously.

6. Public Comment

There was no public comment.

7. Library Director's Report

The board received the monthly director's report.

8. Committee Reports

There were no committee reports.

9. Old Business

A: Novel Coronavirus COVID-10 and the Library: Updates

Ms. Aldrich provided updated stats on Covid-19 and described potential changes coming to the CDC quarantine guidelines.

B: Fence

The board was presented an estimate, prepared by Facilities Manager Russ Govette, to replace the existing fence between the Imlay parking lot and neighbor to the north. Ms. Kocik made a motion to approve \$2,500.00 for fence materials along with \$1,500.00 to hire laborers to assist in the replacement, seconded by Ms. McCoy. A roll call vote was taken: 5 yeas, 0 nays, 2 absent, motion carried.

Yeas	5	McCoy, Brett, Kocik, Bissett, Hibbler
Nays	0	
Absent	2	Miller, Stroebel

10. New Business

A: Investments

The board was presented with an overview prepared by Nathan Haag, Financial Advisor with Raymond James, to help work on a strategy for our short- and long-terms plans. He explained three different flexible plans that could be tailored to meet our objectives. No decisions were made at this time. Tracy will reach out to the absent board members to recap tonight’s presentation.

B: FY 2022 Budget Revision (for server project)

The board was presented with the update to the FY 2022 Budget to replace the existing outdated server. Ms. Hibbler made a motion to amend the FY 2022 Budget to accommodate the server project, seconded by Ms. Bissett. A roll call vote was taken: 5 yeas, 0 nays, 2 absent, motion carried.

Yeas	5	Bissett, Kocik, McCoy, Brett, Hibbler
Nays	0	
Absent	2	Stroebel, Miller

C: FY 2023 Budget Proposal

Ms. Aldrich presented a proposed budget draft for FY 2023, which the board reviewed and discussed. One change was suggested under Payroll Expense to accommodate the Facilities Manager.

11. Communications

Communications included two newspaper articles; one marking Shark Week at the library and the other regarding the Attica Days Festival.

12. Adjournment

Ms. Kocik moved to adjourn, seconded by Ms. Hibbler. Motion carried unanimously. The meeting adjourned at 7:54 pm.

Carol Kocik (signed electronically)

Carol Kocik, Trustee

8-5-22