

Ruth Hughes Memorial District Library

Regular Meeting of August 5, 2021

Imlay City, MI – 6:30 PM

Minutes

1. Call to Order

The meeting was called to order at 6:34 pm.

2. Roll Call

Present: Carol Kocik, Karen Hibbler, Mary Lou Bissett, Cynthia Stroebel, Conni Brett.
Absent: Angie McCoy, Deb Miller. Also present: Library Director Tracy Aldrich.

3. Additions/Deletions/Approval of Agenda

Ms. Kocik moved to approve the agenda, seconded by Ms. Stroebel. Motion carried unanimously.

4. Additions/Deletions/Approval of Minutes of July 1, 2021 Regular Meeting

Ms. Bissett moved to approve the minutes of the July 1 regular meeting, seconded by Ms. Stroebel. Motion carried unanimously.

5. Approval of Bills/Financial Status

The board reviewed the bills and financial reports. Ms. Stroebel moved to approve the bills in the amount of \$9,967.04, debit card purchases in the amount of \$739.92 and payroll in the amount of \$21,930.32, seconded by Ms. Hibbler. Motion carried unanimously.

6. Public Comment

There was no public comment.

7. Library Director's Report

The board received the director's report.

8. Committee Reports

There were no committee reports.

9. Old Business

A: Novel Coronavirus COVID-19 and the Library

Ms. Aldrich reported that COVID-19 cases have been on the rise in MI counties and currently the library is still requiring non-vaccinated staff to wear masks. If/when Lapeer county is moved to the orange phase all staff will be required to wear masks while visitors will be strongly encouraged, but not enforced, to do so as well.

B: Fence

Repairs have been completed to the Imlay City library fence so it is no longer in danger of falling over. Gateway Church has us on their schedule of volunteer work to come and do more substantial repairs and to stain the fence.

C: Drinking Fountain

The board reviewed two recommendations regarding the replacement of the Imlay City library drinking fountain. Ms. Stroebel moved to approve the purchase of an Elkay Refrigerated Surface Mount Bottle Filling Station not to exceed \$1,750.00 plus installation, seconded by Ms. Hibbler. Motion carried unanimously.

D: Sesquicentennial Parade

Library staff will be participating in the Imlay City Sesquicentennial Celebration Parade on August 14, 2021. This year’s theme is “decades” and the 1920’s were chosen since the library was founded at that time. Participants will be marching with a giant book while passing out candy and library card themed bookmarks.

E: FY 2021 Budget Revisions

The board reviewed the proposed budget revisions that addressed several unexpected changes in income and expenses, and establishes the audited prior year-end fund balance.

Ms. Stroebel moved to approve the FY2021 budget revisions as presented, seconded by Ms. Bissett. A roll call vote was taken: 5 yeas, 0 nays, 2 absent, motion carried.

Yeas	5	Kocik, Stroebel, Hibbler, Bissett, Brett
Nays	0	
Absent	2	McCoy, Miller

10. New Business

A: FY 2022 Budget Proposal

Ms. Aldrich presented a proposed budget draft for FY 2022, which the board reviewed and discussed. The board had no objections, and there were no suggested revisions to the proposed budget.

11. Communications

Communications included newspaper articles about the library offering free sesquicentennial library cards and the unveiling of a new mobile app for patrons.

12. Adjournment

Ms. Hibbler moved to adjourn, seconded by Ms. Bissett. Motion carried unanimously. The meeting adjourned at 8:15 pm.

Carol Kocik (signed electronically)
Carol Kocik, Trustee 9-2-21