

Ruth Hughes Memorial District Library
Regular Meeting of April 4, 2019
Imlay City, MI – 6:30 PM

DRAFT

Minutes

1. **Call to Order**
The meeting was called to order at 6:34 pm.
2. **Roll Call**
Present: Mary Lou Bissett, Conni Brett, Karen Hibbler, Carol Kocik, Angie McCoy, Deb Miller, Cynthia Stroebel. Absent: none. Also present: Library Director Tracy Aldrich.
3. **Additions/Deletions/Approval of Agenda**
Ms. Hibbler moved to approve the agenda as presented, seconded by Ms. McCoy. The motion carried unanimously.
4. **Additions/Deletions/Approval of Minutes of March 2019 Regular Meeting**
Ms. Stroebel moved to approve the minutes of the March 2019 regular meeting as presented, seconded by Ms. Kocik. The motion carried unanimously.
5. **Approval of Bills/Financial Status**
The board reviewed the monthly bills and financial statements. Ms. Stroebel moved to approve payment of the bills in the amount of \$12,945.56 and payroll in the amount of \$21,114.67, seconded by Ms. Miller. The motion carried unanimously.
6. **Public Comment**
There was no public comment.
7. **Library Director's Report**
Ms. Aldrich presented the monthly director's report.
8. **Committee Reports**
There were no committee reports.
9. **Old Business**
A: Staffing Levels & Payroll Budgets
Ms. Aldrich updated the board on the new page position, saying that the person hired had resigned within a few weeks to take a job offered in his field of study, and that there had initially been little response to the second job posting, apparently because of concerns with the schedule and the wage. She said a promising candidate had applied, however, just as she was preparing to bring the matter back to the board to reconsider, and that for the time being the position was filled as planned.

B: 2020 Special Projects

The board and director discussed a list of potential special projects including cement repairs; carpet replacement; restroom renovations; youth furniture and shelving; a public address system; a ceiling mounted projector and screen; and various building repairs.

10.

New Business

A: Library Cards

Ms. Aldrich said it was time to order new library cards, and asked the board for input on which of two different printing company options they preferred. There was unanimous support for a vintage library date due card design from Metcom of St. Clair Shores, Michigan. Ms. Aldrich said she and the staff would work with Metcom to create the new card.

B: MMLC Annual Meeting

Ms. Aldrich reminded the board of the Mideastern Michigan Library Cooperative's upcoming annual meeting on May 9, to which they are all invited, and asked anyone interested in attending to let her know.

C: Mandy Summers Award Presentation

Ms. Aldrich invited board members to an award presentation for Youth Services Coordinator Mandy Summers, who will be receiving the Imlay Community Schools' Friend of Youth Award at the school board meeting on April 22 at 7:00 pm.

11.

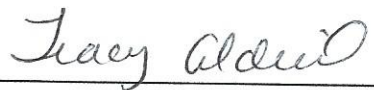
Communications

Communications included several newspaper articles about library events.

12.

Adjournment

Ms. Stroebel moved to adjourn, seconded by Ms. Hibbler. The motion carried unanimously. The meeting adjourned at 7:13 pm.



Tracy Aldrich, Library Director

4-10-19