

## **Ruth Hughes Memorial District Library**

Regular Meeting of April 1, 2021

Imlay City, MI – 6:30 PM

### **Minutes**

**1. Call to Order**

The meeting was called to order at 6:31 pm.

**2. Roll Call**

Present: Karen Hibbler, Conni Brett, Cynthia Stroebel, Carol Kocik, Mary Lou Bissett.

Absent: Angie McCoy, Deb Miller. Also present by teleconference: Library Director Tracy Aldrich. (Note, this was the first face-to-dace meeting held since March 5, 2020).

**3. Additions/Deletions/Approval of Agenda**

Ms. Hibbler moved to approve the agenda as presented, seconded by Ms. Bissett.

Motion carried unanimously.

**4. Additions/Deletions/Approval of Minutes of March 4, 2021 Regular Meeting**

Ms. Kocik moved to approve the minutes of the March 4 regular meeting, seconded by Ms. Stroebel. Motion carried unanimously.

**5. Approval of Bills/Financial Status**

The board reviewed the bills and financial reports. Ms. Stroebel moved to approve the bills in the amount of \$15,170.90, debit card purchases in the amount of \$454.53 and payroll in the amount of \$21,764.61, seconded by Ms. Bissett. Motion carried unanimously.

**6. Public Comment**

There was no public comment.

**7. Library Director's Report**

The board received the director's report.

**8. Committee Reports**

There were no committee reports.

**9. Old Business**

**A: Novel Coronavirus COVID-19 and the Library**

Ms. Aldrich gave an update on the changes to the rules governing public meetings. She had just received it. High level overview; 1) We are no longer under that "have to be able to accommodate 25 people socially distanced" rule. 2) We now are supposed to allow 50% of occupancy socially distanced; or the max we can fit socially distanced. We will need to calculate how many chairs you can fit 6 feet apart in the part of the room that is left available. 3) If we get more people than we can fit under these guidelines, we still

have to move the meeting outside or end it. The OMA prohibits us turning anyone away from a public meeting. 4) Board members on active military duty or with a medical condition can still call in.

Unfortunate news is that COVID-19 cases are still bad in Michigan, especially in Lapeer County, where it is ranked 6/83 counties per capita being affected.

Two additional small air purifiers have been purchased, one for the Library Directors office and the other for the computer lab.

Regarding patron mask usage; Ms. Aldrich recently spent some time observing how patrons coming into library wore their masks. She found that 75% wore masks below their noses leaving the staff to address the issue (some more comfortable than others).

Two staff members are getting their first COVID-19 vaccination tomorrow. In the event that one encountered a reaction, the library would need to be closed on Saturday as this person is scheduled to work that day, and there are no others who could fill in.

**10. New Business**

There was no new business

**11. Communications**

Communications included a newspaper article and several thank you notes.

**12. Adjournment**

Ms. Stroebel moved to adjourn, seconded by Ms. Bissett. Motion carried unanimously. The meeting adjourned at 6:56 pm.

*Carol Kocik (signed electronically)*

Carol Kocik, Trustee

5-6-21