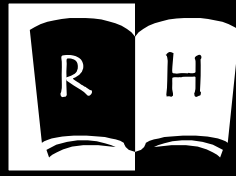


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# Ruth Hughes

## 2015 Annual Report

RUTH HUGHES  
MEMORIAL DISTRICT  
LIBRARY

Annual Report

### QUICK FACTS

## The Year in Review

2015 was a special one for Ruth Hughes as it celebrated 25 years as a district library in its brand new building on Almont Ave. The library's origins, however, date back 92 years, when a local women's study group opened a community library which later became the Imlay Township Library. A bequest from retired schoolteacher Ruth Hughes made possible the new building and the library reformed as the Ruth Hughes Memorial District Library.

To celebrate this milestone, the library had a special reading program, encouraging patrons to check out and read (or watch, or listen to) 25 different items. There were prizes for everyone, a fines forgiveness day, and a big party at the end of the month. Loton Eastman, the architect who designed the library building, was a special guest of honor.

Library patron Barb Mobley enjoyed the special anniversary reading program, saying: *"since I started this endeavor to check out 25 items and read or watch every one, I have expanded my education" and found a "world of different genres I never knew about...I appreciate all the efforts you make to help us learn more each day."*

With a public building 25 years old, facilities upgrades are always in the works, and 2015 was no exception. Major plumbing upgrades were completed in all the restrooms, and the parking lot and some portions of the sidewalk were repaved or replaced.

Other improvements included a new, upgraded catalog system; faster, more reliable internet and wifi services; and a new TV, Blu-ray player, and HD projector for the conference room.

A grant from the Mideastern Michigan Library Cooperative enabled us to replace several computers in the public lab. And the Imlay City Rotary Club generously donated an iPad to the library for use in storytimes and other children's services.

Sadly, this year we said goodbye to our long time Friends group, which had seen members retiring and moving away over the past several years. Fortunately however, Trustee Cynthia Stroebel, along with library employees Diane Willick and Jessica Bostian, took over management of the library's annual fundraiser auction with stellar results, raising over \$4,000.

We continued furthering our goal of increased participation in the community, beginning to provide support to Attica Days, where we organized and ran the Kids' Tent full of fun, free activities. We also hosted an all day public visioning session with Archive DS, the planning firm hired by the America's Best Communities grant committee, made up of representatives from Imlay City, Attica Township, and Imlay Township.

We look forward to an even better 2016, and as always, thank you for your support of the library.

Tracy Aldrich  
Library Director

- The library checked out over 86,000 items in 2015. Over 3,000 of those checkouts were digital items.
- At year end, the library owned over 47,000 books, magazines, DVDs, and other items, along with more than 12,000 digital books.
- Nearly 46,000 people visited the library, and over 10,000 used the computers.
- Library staff answered over 17,000 reference questions.
- The library offered 150 programs, attended by more than 4,000 people.
- Over 2,000 people used the quiet study and conference rooms.

### VISIT THE LIBRARY ON THE INTERNET AT

[www.ruthhughes.org](http://www.ruthhughes.org)

**Imlay City Branch**  
211 N. Almont Ave.  
Imlay City, MI 48444  
(810) 724-8043  
Fax: (810) 724-2602

#### Hours:

Monday—Thursday  
10:00-8:00  
Friday—Saturday  
10:00-5:00

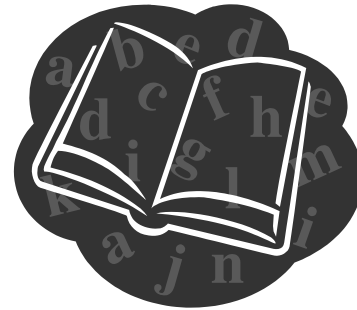
**Attica Township Branch**  
4302 Peppermill Rd.  
Attica, MI 48412  
(810) 724-2007

#### Hours:

Monday, Thursday  
2:00-7:00  
Tuesday, Friday  
10:00-3:00  
Saturday  
10:00-3:00

## Library Financial and Usage Statistics — 2015

The primary source of operational funds for the library comes in the form of a tax levy (i.e., *library millage*) from the residents who reside in Attica Township, Imlay City, and Imlay Township. Other forms of revenue include, but are not limited to, the following: Penal Fines (e.g., traffic violations), State Aid, Miscellaneous Fees (e.g., copies, fax, overdue fines), Federal and Local Grants, and Private Donations. All figures below are taken from the annual audit.



### 2015 Fiscal Revenue

Property Taxes	\$351,650
Intergovt. Revenue	\$ 6,760
Charges for Services	\$ 10,155
Fines & Penal Fines	\$ 49,460
Interest Earned	\$ 1,011
Donations	\$ 4,077
Other Revenue	\$ 12,103
<b>Total Revenues</b>	<b>\$ 435,216</b>

### 2015 Fiscal Expenditures

Payroll Expenses	\$ 260,982
Library Supplies	\$ 13,078
Contracted Services	\$ 45,680
Insurance	\$ 7,189
Building Maintenance	\$ 33,579
Utilities	\$ 18,502
Miscellaneous	\$ 11,381
Capital Outlay	\$ 15,569
Materials (Books, etc.)	\$ 34,553
<b>Total Expenditures</b>	<b>\$ 440,513</b>

### Fiscal Operational Summary:

Excess of Revenues Over (Under) Expenditures	(\$5,297)
Fund Balance—Beginning of Year	\$753,801
Fund Balance—End of Year	\$699,243

Note: approximately half the year end fund balance is operating revenue for the coming year.

### Circulation Statistics: Items Checked Out

Print Materials	53,459
DVDs	23,797
Music CDs	1,582
Audio Books	1,578
Video Games	2,817
Spanish Materials	142
Digital Materials	3,082
<b>Total Circulation</b>	<b>86,457</b>

Number of Items Loaned  
to Other Libraries 6,082

Number of Items Borrowed  
from Other Libraries 11,116

Youth Material Check Outs 21,996

Adult Material Check Outs 45,086

Note: not all materials have a youth or adult designation, therefore these figures do not equal the total circulation.



### Public Computer Usage

Internet	10,102
Children's	832
<b>Total Usage</b>	<b>10,934</b>