

Ruth Hughes Memorial District Library
Special Meeting of September 7, 2017
Budget Hearing
Imlay City, MI – 6:00 PM

Minutes

1. Call to Order

The meeting was called to order at 6:03 pm.

2. Roll Call

Present: Conni Brett, Don Davenport, Karen Hibbler, Carol Kocik, Deb Miller, Cynthia Stroebel. Absent: Mary Lou Bissett. Also Present: Library Director Tracy Aldrich.

3. Additions/Deletions/Approval of Agenda

Ms. Stroebel moved to approve the agenda as presented, seconded by Ms. Miller. Motion carried.

4. Public Comment

There was no public comment.

5. Budget Hearing

A. Millage Rate

Ms. Aldrich explained that the Headlee Override has decreased the rate the Library can levy from 1.0000 to .9966 mills.

B. Proposed FY 2018 Budget

The library director and board reviewed the proposed 2018 budget line by line.

Ms. Stroebel made a motion to approve the 2018 compensation package as presented, totaling \$225,368.00 in wages and salaries, including State mandated minimum wage increases for the Page and Custodian positions; step raises for the Library Assistant, Youth Services Coordinator, and Technical Services Coordinator; and 2% raises for the Adult Services Coordinator and Library Director, seconded by Ms. Kocik. A roll call vote was taken: 6 yeas, 0 nays, 1 absent, motion carried.

Yeas 6 Miller, Hibbler, Davenport, Brett, Kocik, Stroebel
Nays 0
Absent 1 Bissett

Ms. Miller made a motion to approve the proposed FY 2018 budget and to authorize 0.9966 mills be levied for library operations, as reduced by the Headlee Override, seconded by Ms. Hibbler. A roll call vote was taken: 6 yeas, 0 nays, 1 absent, motion carried.

Yeas 6 Miller, Kocik, Davenport, Hibbler, Brett, Stroebel
Nays 0
Absent 1 Bissett

C. Banking Resolution

Ms. Aldrich explained the auditors had recommended the library do a banking resolution at its annual budget adoption meeting.

Ms. Hibbler moved, seconded by Ms. Brett, that the following banking resolution for the 2018 fiscal year be adopted:

BE IT RESOLVED, that funds of the Ruth Hughes Memorial District Library to be deposited during the 2018 Fiscal Year shall be deposited in any one or more of the following named financial institutions, which are hereby designated as depositories of the Library for said year:

Chemical Bank
Lakestone Bank
Tri-County Bank

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A roll call vote was taken: 6 yeas, 0 nays, 1 absent, motion carried.

Yeas 6 Davenport, Hibbler, Brett, Stroebel, Kocik, Miller
Nays 0
Absent 1 Bissett

6. Adjournment

Ms. Stroebel moved to adjourn, seconded by Ms. Miller. Motion carried. The meeting adjourned at 6:26 pm.



Tracy Aldrich, Library Director

10-5-17