

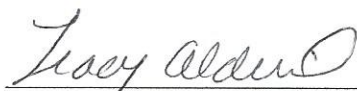
Ruth Hughes Memorial District Library

Regular Meeting of May 12, 2016

Imlay City, MI – 6:30 PM

Minutes

1. Call to Order *The meeting was called to order at 6:35 pm.*
2. Roll Call *Present: Mary Lou Bissett, Conni Brett, Don Davenport, Karen Hibbler, Deb Miller. Absent: Diane Malczewski, Cynthia Stroebel. Also Present: Library Director Tracy Aldrich.*
3. Additions/Deletions/Approval of Agenda *Ms. Brett made a motion to approve the agenda as presented, seconded by Ms. Miller. Motion carried.*
4. Additions/Deletions/Approval of Minutes of April 2016 Meeting *Ms. Hibbler made a motion to approve the minutes of the April 2016 meeting, seconded by Ms. Brett. Motion carried.*
5. Approval of Bills/Financial Status *Ms. Miller made a motion to approve the bills in the amount of \$16,903.34 and payroll in the amount of \$19,787.18, seconded by Ms. Bissett. Motion carried.*
6. Citizens' Comments *There were no citizens' comments.*
7. Library Director's Report *Ms. Aldrich presented the monthly Director's report.*
8. Committee Reports:
 - A. Personnel Committee - *none*
 - B. Policy Committee - *none*
 - C. Budget Committee - *none*
9. Unfinished Business:
 - A. Strategic Plan 2016-2020 *The board reviewed the results of a 2015 patron satisfaction survey, examined other libraries' strategic plans, and discussed preliminary thoughts about the direction for Ruth Hughes' new strategic plan. Plans were made to include staff in a discussion about the library's mission statement, and to bring back more ideas for the new strategic plan to the next board meeting.*
10. New Business:
 - A. Budget Revision for Donation from Weston & Borland Elementaries *Ms. Aldrich informed the board of a \$981.57 donation received from the students of Weston & Borland Elementaries through their Pennies for Pages fundraiser. The donors requested the funds be used to purchase books, DVDs, and other materials for the children's collection, which required a budget revision. Ms. Bissett made a motion to adopt the budget revision as presented, reflecting the donation from the elementary schools for the purchase of children's materials, seconded by Ms. Hibbler. Motion carried.*
11. Communications *Donation letter from Weston & Borland Elementaries; Ruth Hughes Summer Newsletter.*
12. Adjournment *Ms. Bissett made a motion to adjourn, seconded by Ms. Hibbler. Motion carried. The meeting adjourned at 7:21 pm.*


Tracy Aldrich, Library Director

6-2-16