

Ruth Hughes Memorial District Library
Regular Meeting of July 6, 2017
Imlay City, MI – 6:30 PM

Minutes

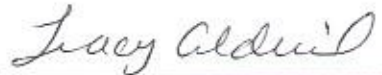
1. **Call to Order**
The meeting was called to order at 6:30 pm.
2. **Roll Call**
Present: Mary Lou Bissett, Don Davenport, Karen Hibbler, Carol Kocik.
Absent: Conni Brett, Deb Miller, Cynthia Stroebe.
Also Present: Library Director Tracy Aldrich.
3. **Additions/Deletions/Approval of Agenda**
Ms. Bissett made a motion to approve the agenda as presented, seconded by Ms. Kocik. Motion carried unanimously.
4. **Additions/Deletions/Approval of Minutes of June 2017 Regular Meeting**
Ms. Kocik made a motion to approve the minutes of the June 2017 meeting as presented, seconded by Mr. Davenport. Motion carried unanimously.
5. **Approval of Bills/Financial Status**
Ms. Hibbler made a motion to approve payment of the bills in the amount of \$25,236.62 and payroll in the amount of \$19,893.93, seconded by Ms. Kocik. Motion carried unanimously.
6. **Public Comment**
There was no public comment.
7. **Library Director's Report**
Ms. Aldrich presented the monthly director's report.
8. **Committee Reports**
There were no committee reports.
9. **Old Business:**
 - A. **Disability Coverage**
The board reviewed the Insurance and Leave of Absence Policies that were revised by attorney Rebecca Davies to include the new disability coverage being provided to full time staff. Ms. Bissett made a motion to adopt the revised Insurance and Leave of Absence Policies for the library personnel manual as presented, seconded by Ms. Hibbler. Motion carried unanimously.
 - B. **Student & Teacher Cards**
The board continued its discussion from the previous meeting about whether to allow out of district teachers and students in Imlay City schools to receive a free library card while they are employed by or enrolled in the schools. Ms. Bissett made a motion to allow out of district students in Imlay City schools to receive a free library card while they are enrolled, for their own personal use only, seconded by Ms. Kocik. Motion carried unanimously.
10. **New Business:**
There was no new business.

11. Communications

Communications included several newspaper articles about library programs and a thank you post and card from a library patron.

12. Adjournment

Ms. Kocik made a motion to adjourn, seconded by Ms. Hibbler. Motion carried unanimously. The meeting adjourned at 6:58 pm.



Tracy Aldrich, Library Director

8-3-17