

Ruth Hughes Memorial District Library

Regular Meeting of January 5, 2017

Imlay City, MI – 6:30 PM

Minutes

1. Call to Order *The meeting was called to order at 6:30 pm.*
2. Roll Call *Present: Mary Lou Bissett, Don Davenport, Deb Miller, Cynthia Stroebel. Absent: Conni Brett, Karen Hibbler, Diane Malczewski. Also Present: Library Director Tracy Aldrich.*
3. Additions/Deletions/Approval of Agenda *Ms. Miller made a motion to approve the agenda as presented, seconded by Ms. Bissett. Motion carried.*
4. Additions/Deletions/Approval of Minutes of December 2016 Regular Meeting *Ms. Bissett made a motion to approve the minutes of the December 2016 regular meeting as presented, seconded by Ms. Miller. Motion carried.*
5. Approval of Bills/Financial Status *Ms. Stroebel made a motion to approve payment of the bills in the amount of \$15,884.92 and payroll in the amount of \$20,166.43, seconded by Ms. Miller. Motion carried.*
6. Citizens' Comments *There were no citizens' comments.*
7. Library Director's Report *Ms. Aldrich presented the monthly Director's report.*
8. Committee Reports:
 - A. Personnel Committee - *none*
 - B. Policy Committee - *none*
 - C. Budget Committee - *none*
9. Unfinished Business:
10. New Business:
 - A. Oaths of Office *All board members were sworn in and took the oath of office.*
 - B. Millage Renewal *Ms. Aldrich reminded the board that the library's operating millage is set to expire at the end of the next fiscal year, on December 31, 2018. She described her plans to consult with attorney Anne Seurnyck regarding a filing timeline and ballot language, and suggested some questions for the board to begin considering including the length of the proposed millage and amount of levy.*
 - C. Disability Coverage *The board discussed the possibility of providing some sort of disability coverage for staff. Ms. Aldrich will do further research and report back with some options to consider.*
11. Communications *Communications included a thank you letter from the Imlay City DDA for the library's participation in the Winter Playground event, and 2017 board meeting and library closure fliers.*
12. Adjournment *Ms. Bissett made a motion to adjourn, seconded by Ms. Stroebel. Motion carried. The meeting adjourned at 7:02 pm.*



Tracy Aldrich, Library Director

2-2-17