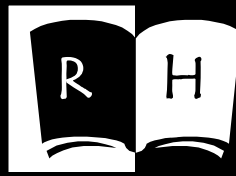


@ Your Library



Ruth Hughes

2014 Annual Report

RUTH HUGHES
MEMORIAL DISTRICT
LIBRARY

Annual Report

QUICK FACTS

- The library checked out nearly 96,000 items in 2014. Almost 3,000 of those checkouts were digital items.
- At year end, the library owned nearly 48,000 books, magazines, DVDs, and other items, along with more than 9,000 digital books.
- 65,000 people visited the library, and over 19,000 used the computers.
- Library staff answered over 24,000 reference questions.
- The library offered 156 programs, attended by more than 3,600 people.
- Almost 2,000 people used the quiet study and conference rooms.

VISIT THE LIBRARY ON THE INTERNET AT

www.ruthhughes.org

Imlay City Branch
211 N. Almont Ave.
Imlay City, MI 48444
(810) 724-8043
Fax: (810) 724-2602

Hours:

Monday—Thursday
10:00-8:00
Friday—Saturday
10:00-5:00

Attica Township Branch
4302 Peppermill Rd.
Attica, MI 48412
(810) 724-2007

Hours:

Monday, Thursday
2:00-7:00
Tuesday, Friday
10:00-3:00
Saturday
10:00-3:00

The Year in Review

2014 was another great year at Ruth Hughes. 65,000 visitors to the library kept staff busy, and we were delighted to receive this comment from one happy patron:

"We love coming to the library as a family! It is important to us to show our children you can never read enough and knowledge is something amazing. The ladies at the library are the most awesome women and we've come to love them all!"

-Stephanie V.

Busy though we were trying to keep things awesome here at the library, we also made time to head out into the community. We supported and participated in local events like the Imlay City Blueberry Festival, Attica Days, the Farmer's Market, and the DIA Inside/Out art event.

On the technology front, we added two laptop computers for our patrons to use in the library. We recognized that our lab doesn't allow the privacy people may need for certain tasks, like talking with a bank representative, attorney, or state agency while reviewing account or personal information online. The laptops now provide a way for people to handle such sensitive matters in one of our quiet study rooms.

They also turned out to be useful for those doing college applications and testing, and we were thrilled that our library and laptops helped a few young adults get into the school of their choice.

Another new service added this year was the MiLibrary Card program, which allows our residents to use other participating libraries throughout Michigan. If you haven't heard of MiLibrary Card, check it out on your next visit. It's a handy service to have while you're traveling around our great state.

2014 was also another year full of facilities projects. Repairs ranged literally from the top to the bottom of the building, as we worked to keep the library in great shape.

The roof required major repairs to improve ventilation and correct a problem with ice dams, and the basement suffered a leak over the winter that damaged the ceiling. Corroded fire suppression system pipes needed replacing, as did two air conditioning units.

We also installed new energy efficient lightbulbs throughout the building, put in security cameras, and added an a/c unit in the computer lab, improving comfort for our many internet users.

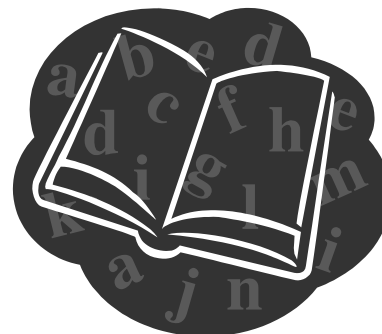
It is likely more maintenance projects will surface in the coming year, and the cost of keeping up with these tasks is a challenge, particularly as our tax revenue has declined significantly during the recent economic downturn. But we will do our best to keep the library as "awesome" as it can be.

As always, thank you for your support of the library!

Tracy Harnish
Director

Library Financial and Usage Statistics — 2014

The primary source of operational funds for the library comes in the form of a tax levy (i.e., *library millage*) from the residents who reside in Attica Township, Imlay City, and Imlay Township. Other forms of revenue include, but are not limited to, the following: Penal Fines (e.g., traffic violations), State Aid, Miscellaneous Fees (e.g., copies, fax, overdue fines), Federal and Local Grants, and Private Donations. All figures below are taken from the annual audit.



2014 Fiscal Revenue

Property Taxes	\$ 319,395
Fines & Penal Fines	\$ 54,994
State Aid	\$ 6,766
Charges for Services	\$ 9,467
Interest Earned	\$ 816
Donations	\$ 4,690
Other Revenue	\$ 7,297
Total Revenues	\$ 403,426

2014 Fiscal Expenditures

Salaries and Fringes	\$ 256,228
Materials (Books, etc.)	\$ 34,461
Professional Services	\$ 47,345
Supplies	\$ 10,767
Utilities	\$ 20,956
Insurance	\$ 6,659
Building Maintenance	\$ 38,416
Travel	\$ 2,757
Miscellaneous	\$ 12,493
Capital Outlay	\$ 32,258
Total Expenditures	\$ 462,339

Fiscal Operational Summary:

Excess of Revenues Over (Under) Expenditures
(\$58,914)

Fund Balance—Beginning of Year
\$812,715

Fund Balance—End of Year
\$753,801

Note: Approximately half the year end fund balance is operating revenue for the coming year.

Circulation Statistics: Items Checked Out/Used

Imlay City	75,890
Attica	5,094
In-House Use	956
Overdrive Digital Books	2,940
Interlibrary Loan Items	11,056
Total Circulation	95,936

Ruth Hughes Audio Visual Material Check Outs

DVDs	25,630
Music CDs	2,130
Audio Books	1,813
Video Games	3,385
Total RH AV Circulation	32,958

RH Children's Material Check Outs	26,594
RH Adult Material Check Outs	46,120

Public Computer Usage

Internet	12,477
Catalogs	4,524
Children's	2,080
Total Usage	19,081